

Constitution of Theta Beta Chapter Order of Omega

Amended May 06, 2003

Article I Name

Section 1

The name of this organization shall be The Order of Omega.

Section 2

The Order of Omega is a Leadership Honor Society.

Section 3

Each local unit of The Order shall be called a chapter.

Article II Purpose

Section 1

The purpose of The Order of Omega shall be threefold

- A. First, to recognize those students who have attained a high standard of leadership in inter-Greek activities, to encourage them to continue along this line, and to inspire others to strive for similar conspicuous attainment.
- B. Second, to bring together the most representative fraternity and sorority members, and to create an organization that helps mold the sentiment of the institution on questions of local and intercollegiate affairs.
- C. Third, to bring together members of the faculty, alumni, and student members of the institution's fraternities and sororities on a basis of mutual interest, understanding, and helpfulness.

Article III Emblem and Colors

Section 1

The emblem of Order of Omega shall be the Greek letter designating Omega

Section 2

The colors of the Order shall be ivory and gold

Article IV Membership

Section 1

The membership of this Order shall be confined to members of Greek-letter social organizations.

Section 2

There shall be four classes of members: first, student; second, faculty; third, alumni; and fourth, honorary.

- A. Student members shall be those duly elected to membership as undergraduate students by a chapter and they shall be so designated during the remaining period of their undergraduate, post baccalaureate, and/or graduate enrollment.
- B. Faculty members shall be those members of the faculty or the administrative staff of a collegiate institution elected by a chapter as faculty members, or those formerly elected to membership who may subsequently be serving on the faculty or staff of such an institution.

- C. Alumni members shall be all former student members after their graduation or the termination of their collegiate enrollment.
- D. Honorary members shall be those elected *honoris causa* by a chapter of The Order.

Section 3

Membership in The Order of Omega entitles the person elected to the rights and privileges of life membership, except that only active members may vote and hold office in a local chapter.

Section 4

The active membership of The Order shall consist of the student members of the collegiate chapters as hereinafter defined and those members who have been elected to offices in the national organization.

Section 5

The total number of faculty and alumni members shall not exceed forty percent (40%) of the membership of the chapter.

Section 6

Transfer members may affiliate or be eligible for selection to membership according to the following:

- A. Initiated transfer students shall be affiliated with The Order of Omega chapter at the campus which they transferred at the discretion of that chapter. It is recommended that the chapter verify membership with the National Office of The Order of Omega.
- B. A student transferring from another institution shall be eligible for selection to membership in The Order of Omega. Such transfer students are subject to the eligibility requirements as defined in Article V.

Section 7

Chapters may select into membership a student who was initiated into a Greek organization at another institution that is not represented at the campus to which he/she has transferred. It is recommended that verification of the affiliation be confirmed with the National Office of the fraternity or sorority. In the case of membership in a local Greek organization, the membership should be verified with the Greek advisor at the student's former institution.

Section 8

Should a student's fraternal organization close or lose official institution recognition the student may be eligible for membership or may maintain membership in The Order of Omega as long as eligibility requirements of Article V are met.

Article V Eligibility

Section 1

The qualifications for membership in The Order shall be character, scholarship and intelligence, service and leadership in the inter-Greek affairs of their institutions.

Section 2

Exemplary scholarship shall be the primary consideration for membership in this Order.

Section 3

To be eligible for membership in The Order of Omega, a student shall meet the following minimum requirements

- A. One full academic year of residence in the institution where elected.
- B. Junior or Senior (undergraduate) standing.
- C. Rank academically above the all-Greek system average (combined fraternity and sorority). If the all-Greek average is less than the minimum requirement for graduation, that chapter shall be

denied initiation privileges until such time as it has maintained this minimum academic requirement.

- D. Be in good standing with the fraternal organization.

Section 4

In the selection of student members, the complete collegiate record of each candidate (both in and out of the local institution as far as possible, including also their record in other institutions attended) shall be obtained and classified into the following heads or groups:

- A. Scholarship
- B. Leadership in Greek Chapter & Community
- C. Service to the local community

Article VI Election of Members

Section 1

New members may be chosen either annually or quarterly, the manner and frequency of elections being subject to the number of current members.

Section 2

The number of students elected to membership in any one year may not exceed three percent (3%) of the total number of enrolled full-time Greek undergraduates at the beginning of the academic year on the main campus, or fifteen (15), whichever number is greater.

Article VII Suspension and Expulsion

Section 1

Any member convicted by the chapter to which they belong of conduct unbecoming of The Order shall be dishonorably dismissed, deprived of membership, and required to surrender the pin and certificate; notification of which fact shall be sent to the member in question. Such expulsion must be approved by three-fourths (3/4) of the active members of the local chapter in which the proceedings have been initiated and shall be subject to review by the Executive Council before it shall be made finally effective

Section 2

Members that miss meetings repeatedly will be asked to resign from Order of Omega.

Section 3

Members receiving a quarterly grade point average below a 2.7 will be asked to resign from Order of Omega.

Section 4

Resignation or expulsion from a fraternal organization shall be subject to termination of membership in The Order of Omega. Such expulsion shall be subject to review by the Executive Council

Article VIII Amendments

Section 1

Any amendment to these Bylaws shall require for its passage an affirmative vote of two-thirds (2/3) of the combined votes of the national officers and of the active collegiate chapters secured by mail vote within two months after its submission

Bylaws of Theta Beta Chapter Order of Omega

Amended May 06, 2003

Article I Meetings

Section 1

Executive board and Board of Directors shall have at least 2 meetings every quarter. To constitute an official meeting, two-thirds (2/3) of the members of the Board and Council must be in attendance.

Section 2

Members missing meetings repeatedly will be asked to resign

Article II List of Officers and their duties

Section 1 Executive Officers

A. President

- a. Have overall responsibility for the operation of The Order of Omega.
- b. Call and preside at all regular and special meetings of The Order of Omega.
- c. Call and preside at all meetings of The Order of Omega Executive Board.
- d. Review, approve and sign all Order of Omega checks and contracts involving the chapter.
- e. Serve as an ex-officio member of all Order of Omega Committees with voice but not vote.
- f. Reports as required to the National Order of Omega.
- g. Maintain a complete and up-to-date President's file which will include a copy of the current Order of Omega Constitution and Bylaws, the current Order of Omega Budget, current correspondence and materials received from the National Order of Omega.
- h. Keep in regular contact with the Order of Omega chapter advisor.
- i. Perform all other duties usually pertaining to this office.

B. Vice President of Program

- a. Be responsible for the development and implementation of special programs. e.g., Greek Awards, etc.
- b. Keep notebook containing all records and notes pertaining to production of each program sponsored.
- c. Supervise subcommittees with the coordination and implementation of each program.

C. Vice President of Membership

- a. Be responsible for the coordination of all membership recruiting activities according to the national constitution.
- b. Perform the duties of the President in his/her absence, inability to serve, or at his/her call.
- c. Be responsible for the tapping and initiation activities per The Order of Omega rituals and policies.
- d. Keep all ritual paraphernalia in proper condition.

D. Recording Secretary

- a. Keep an up-to-date roster of the members of The Order of Omega and call roll at all meetings.
- b. Keep current statistics concerning the number of initiated members and honorary members and their respective member fraternities.
- c. Keep minutes of all meetings of The Order of Omega and a record of all action taken by the executive board.
- d. Maintain a complete and up-to-date file which includes the minutes of the meetings of Order of Omega from which the date of its organization, copies of all contracts made by the Order of Omega, and current correspondence.
- e. Be responsible for the official correspondence of The Order of Omega.

- f. Sign the Order of Omega when authorized to do so.
 - g. Publish a chapter newsletter at least once a quarter.
 - h. Keep the National Order of Omega informed on all membership changes.
- E. Treasurer
- a. Be responsible for the general supervision of the finances of The Order of Omega.
 - b. Be responsible for the annual budget for approval by the chapter.
 - c. Receive all payments due to The Order of Omega, collect all dues and issue receipts.
 - d. Be responsible for the prompt payment of all bills of the Theta Beta Chapter of the Order of Omega.
 - e. Maintain an up-to-date financial record, give a financial report at each regular meeting of the Order of Omega, and provide an annual report at the close of his/her term of office.

Section 2 Assistant Board

Article III Finances

Section 1 Initiation Fee

- A. A total of \$75 fee shall be collected from the following categories of members: students, faculty, alumni.
 - a. From this there is a one-time national initiation fee of \$40.00. This shall include the national pin and certificate. This fee should be sent with the form provided by the national office at least four (4) week before the date of initiation.
 - b. The remaining \$30 shall be given to the chapter
- B. The honorary members may be initiated for a \$10.00 fee.

Section 2 Dues

Active members shall pay a \$20 annual fee.

Article IV Parliamentary Authority

Section 1

The current edition of *Robert's Rules of Order* shall be the standard for conducting the meeting

Article V Amendments

Section 1

Any amendment to these Bylaws shall require for its passage an affirmative vote of two-thirds (2/3) of the combined votes of the national officers and of the active collegiate chapters secured by mail vote within two months after its submission